



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES OF SPECIAL MEETING

**City of Burlington Police and Fire Commission
Veterans Terrace at Echo Park
589 Milwaukee Avenue, Burlington, Wisconsin
January 15, 2010**

Call to Order and Roll Call:

The meeting of the Police and Fire Commission was called to order at 10:35 a.m. by President Tom Pringle. All commissioners were present, together with Mark Morien and Sharon Morien from Voorhees Associates, LLC.

Public Comments:

None.

Approval of Minutes:

Motion was made by Commissioner Busch to approve the January 6, 2010 meeting minutes of the Police and Fire Commission. Seconded by Commissioner Hotvedt. Motion carried unanimously.

Fire Chief's Report and Business:

None.

Police Chief's Report and Business:

None.

Police and Fire Commission Business:

A motion was made by Commissioner Hotvedt at 10:53 a.m. to adjourn into closed session pursuant to Section 19.85(1)(c), Wis. Stats., to receive consultation from Voorhees Associates, LLC and to conduct interviews of the five finalists for the position of Chief of Police. Motion was seconded by Commissioner Kopack-Hill. The motion carried unanimously.

A motion was made by Commissioner Kopack-Hill at 5:10 p.m. to reconvene in open session. Seconded by Commissioner Patla. The motion carried unanimously.

The public forum and candidate meet-and-greet was conducted as provided in the notice of the special meeting of the Police and Fire Commission from 5:30 p.m. until approximately 7:15 p.m.

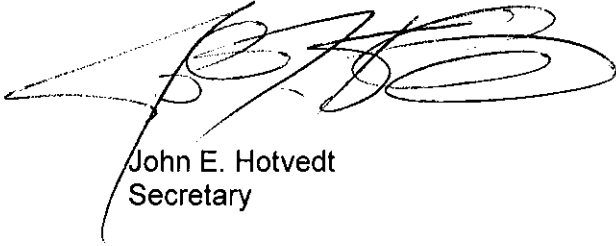
A motion was made by Commissioner Hotvedt at 7:25 p.m. to adjourn into closed session pursuant to Section 19.85(1)(c), Wis. Stats., for consultation from Voorhees Associates, LLC and to conduct a discussion on the narrowing of potential candidates for Chief of Police. Motion was seconded by Commissioner Kopack-Hill. Motion carried unanimously.

A motion was made by Commissioner Hotvedt at 7:42 p.m. to reconvene in open session. Seconded by Commissioner Kopack-Hill. Motion carried unanimously.

A motion was made by Commissioner Kopack-Hill to select two final candidates for final interviews on January 16, 2010; such finalists being John Fay and Peter Nimmer. Seconded by Commissioner Busch. Motion carried unanimously.

Adjournment:

Motion made by Commissioner Hotvedt at 7:45 p.m. to adjourn. Motion was seconded by Commissioner Patla. Motion carried unanimously.

A handwritten signature in black ink, appearing to be 'J. Hotvedt', with a large, stylized flourish at the end.

John E. Hotvedt
Secretary